

New York State Training and Development Council (NYSTDC)
General Membership Meeting
Friday, November 20, 2009, 1:00 PM- 4:00 PM
Workers' Compensation Board, Menands, NY

ATTENDEES

Agneta, Barbara (OMR)	Henry, Kathryn (NYSED)	Scalesci, Crystal (OMH)
Anderson, Darren (WCB)	Kelly, Philip (NYSBD)	Schmieder, Susan (NYS
Bamberger, Kathryn (AGMKT)	Mallgraff, Edward (NYSED)	Teachers Retirement System)
Bogardus, Jackie (DOB)	Malloy, Thomas (NYSBD)	Seward, Christine (OAG)
Bonville, Karen (CIO/OFT)	Marsh, April (GOER)	Stokem, Kenneth (Empire)
Carroll, Lilli (DPS)	Mazza, Maria (OGS)	Thayer, Chris (CIO/OFT)
Champagne, Kay (OASAS)	McGlore, Lauren (DCS)	Valikonis, Maryann (DCS)
Eisenhardt, Lina (DMV)	Owens, Dody (DOB)	Vasto, Monica (GOER)
Friedman, April (OMR)	Post, Tina (CSCIC)	Wood, Steve (OAG)
Frost, Teneka (DOS)	Rickard, Darcy (OASAS)	
Gulotta, Brian (NYS Thruway Authority)	Roche, Patrick (OCFS)	

TOPICS

1. Welcome and Introductions

There will not be a Four Council Holiday Party for 2009. It was suggested that the next General Membership Meeting in January be used as a time to allow members to network as they have at the Holiday Party. Activities will focus on educational methods and games to improve training skills along with opportunities for trainers to network in order to share ideas.

2. Focus Statement

The final focus statement was presented to the general membership with an emphasis upon using it as a reference for future NYSTDC activities. It has been submitted to GOER for posting on the website and should be available soon. It was additionally sent to all members as an attachment with the November meeting announcement.

3. Committee Reports

a. Annual Conference Committee

The Annual Conference Committee is experiencing a change in membership and new members are needed to plan next year's program. The evaluation from last year's event will be used as a guide. Requests were also made for volunteers to join the Communication and Recognition Committees.

b. Communications Committee

Nothing to report. Request was made for volunteers to join the Communication Committee.

c. Learning Technologies Committee

The Learning and Technology Committee publicized the availability of a PEF/Binghamton online course appropriate for trainers:

Integrating Technology in the Classroom: In this professional development course for teachers, you'll learn the secrets of technology integration in the classroom, gaining the skills educators need to use tools such as wikis, podcasts, and blogs effectively. Dates Offered: December 2009, January, February 2010. More Information at <https://ceo.binghamton.edu/goer/pst/info.php?cid=763>.

d. Professional Development Programs Committee (PDPC)

Nothing to report. Program followed the general membership meeting (see below).

e. Recognition Committee

Plaque Ceremony adding Kay Champagne's name to the Schwadron Award Plaque was held on November 13, 2009. Requests were made for volunteers to join the Recognition Committee.

f. Training Directors' Roundtable Planning Committee

Recent Training Directors' Roundtable meeting held on October 30, 2009. Topics presented included "Workforce Trends: Knowledge Transfer, Succession Planning" (Nancy Kiyonaga, Civil Service), "Activities of the HR Shared Services Subcommittee" (Rebecca Caudle, GOER), and "Update on NYS Financial Management System (FMS) Training" (Dolores Tuthill, FMS).

4. Trainer's Certification Program

The Trainer Competency Track offered in the past will now exist as a partnership between the Professional Development Programs Committee and GOER. Through use of the PS&T contract, Rockefeller College is being sought as a vendor to design and implement trainer development tracks. Several questions were posed by the membership. Core questions evolved around:

- a. Trainer participation within the program: If a trainer is a CSEA-represented employee, will they be able to participate as the money funding the program is intended for PEF members?
- b. Will seasoned, experienced trainers be mandated to complete all tracks or will exceptions or "life credits" be given for experience?

Action Item: The Executive Committee will clarify questions around the Trainer Certification Program at the next GOER/Executive Committee meeting. They will also ask for implementation timeline.

5. Announcements/ Requests

- a. Ken Stokem (ESD) is seeking a seat for one ESD supervisor in an upcoming offering of Performance Evaluation in the WNY/Buffalo area. Contact Ken at kstokem@empire.state.ny.us if your agency is able to volunteer a seat.
- b. Maryann Valikonis (DCS) shared information on the Personnel Administrator Institute for personnel administrators from trainees to grade 23 levels. The program will begin in January 2010 and classes are limited to 40 people who must attend six full-day workshops. The HR Academy and the Personnel Council are partners in offering this program. Jeremiah Coleman is the contact person for enrollment; he may be reached at jeremiah.coleman@omr.state.ny.us
- c. A new employee orientation initiative is underway in OCFS. Patrick Roche (OCFS) is seeking measurable learning ideas which he can use in the program's development. Please direct ideas to Pat at Patrick.Roche@ocfs.state.ny.us.

6. Professional Development Committee Program

Kay Champagne facilitated a program on the theme *Sharing Leadership in Planning our Future* to develop ideas for 2010 program topics which address trainer needs and interests. **Stay tuned for innovative programs in the coming year** which will provide new and interesting tips on how to lead engaging, dynamic, and technologically-advanced courses.

NEXT GENERAL MEMBERSHIP MEETING
Thursday, January 28, 2010 1:00 PM- 4:00 PM
Workers' Compensation Board 100 Broadway, Menands NY