

**New York State Training and Development Council (NYSTDC)
General Membership Meeting
September 25, 2009, 2:00 p.m.
OASAS, 1450 Western Avenue, Albany NY**

ATTENDEES

Barbara Agneta (OMRDD)	Trent Graham (OGS)	Lloyd Nimrod (DOL)
Donna Amiraian (SUNY)	Stella Harding (DCS)	Kirk Remekie (DCS)
Darren Anderson (WCB)	Melinda Hicks (GOER)	Darcy Rickard (OASAS)
Jackie Bogardus (DOB)	Sophia Hilton (DMV)	Jessica Rowe (DCS)
Naja Bomasi (OFA)	Waynet Hinds (DOB)	Michael Schweigert (DOH)
Kay Champagne (OASAS)	William Hotaling (OHS)	Shelley Scunziano (HESC)
Frank Christensen (NYSP)	Cindy Knights (OPDV)	Margaret Silverberg (OSC)
Tina Connell (OSC)	Mike Kopcza (OAG)	Jessica Smith (CSCIC)
Greg Czymr (TAX)	Eva Little (DOCS)	Ken Stokem (DED)
Sarah Dzikowicz (TAX)	Yvette Malave-Diaz (Partnership)	Tenisia Taylor (DOB)
Eileen Easterly (Partnership)	Karen Malcolm (CQCAPD)	John Thomsen (SEMO)
Lisa Frazzetta (OMH)	John Marcellus (Parole)	Peter Trolio (Partnership)
April Friedman (OMRDD)	April Marsh (GOER)	Mary Ann Valikonis (DCS)
Teneka Frost (DOS)	Diana McCarthy (Thruway)	Monica Vasto (GOER)
Kim Ghatt (DOCS)	Ed Meyer (IG)	Erica Weisgerber (OSC)
Ed Gillen (DHCR)	Jeanne Morell (Partnership)	Stephen Wood (OAG)
Leslie Gold (DCS)		Gwen Wright (OPDV)

TOPICS

1. Welcome and Introductions

Executive Committee Chair Stephen Wood opened the meeting and welcomed members, introduced the newly elected Executive Committee members, acknowledged the Elections Planning Committee for organization of the annual elections, and thanked the outgoing members of the Executive Committee for their hard work and participation during the past year.

2. Updates

a. NYSLEARN

GOER reported the following:

- i. Over 17,000 users in NYSLearn
- ii. NYSLearn Help Desk is now available
- iii. PSWP & Diversity workshops offered through NYSLearn

b. NYSTDC Membership

- i. 223 official members
- ii. 60 agencies are represented
- iii. New members are encouraged to join by submitting a completed membership form

c. NYSTDC Annual Conference

- i. 62 participants registered to date
- ii. Registration is through NYSLEARN

- iii. Event is scheduled for October 5, 2009 at the Office for the State Comptroller (OSC),
110 State Street, Albany
- iv. Participants will be officially notified by NYSLEARN of workshop selections
- v. Keynote & concurrent morning and afternoon workshops will be offered
- vi. GOER Executive Director Gary Johnson will present opening remarks

d. Executive Committee Focus Statement

Last year's statement was reviewed with a summary of the activities and accomplishments that occurred. The 2009-2010 statement has been drafted and will be discussed and finalized by the incoming Executive Committee then shared with the membership. The finalized focus statement will be posted on the NYSTDC website and shared with all the members. A discussion of the linkage to other regions such as Western, Central NY, and Downstate was held and efforts will be made this coming year to increase this linkage.

3. Committee Reports

a. Annual Conference Committee

See these minutes, section 2(c).

b. Communications Committee

Nothing to report at this time.

c. Learning Technologies Committee

- i. Membership has grown to 17 members
- ii. Next meeting is October 16, 2009, 9:00 a.m. to 10:30 a.m. at the Office for the Prevention of Domestic Violence, 80 Wolf Road, Albany
- iii. Contact the Commission on the Quality of Care and Persons with Disabilities for assistance with Section 508 Access/Compliance (from the American with Disabilities Act) when developing training programs

d. Professional Development Program Committee (PDPC)

The committee is seeking trainers within the NYSTDC to share their expertise and willingness to present topics to the general membership. The Trainer's Competency Track is under consideration for revival and review. The NYSTDC will work with GOER to develop a program for the training community.

e. Recognition Committee

The selection of recipients for the Schwadron & Shaw Awards has been made. Awards will be presented at the upcoming Annual Conference on October 5, 2009.

f. Training Directors' Roundtable Planning Committee

Next Training Directors' Roundtable Meeting is scheduled for October 30, 2009 at the Department of Correctional Services Training Academy (New Scotland Avenue, Albany), from 9:00 a.m. to 12:00 p.m. Various topics will be presented, including "Workforce Trends: Knowledge Transfer, Succession Planning" to be presented by Nancy Kiyonaga (Civil Service). Pre-registration is required, the "open seats" format will be used, and seats are currently available.

4. Professional Development Program

Debi Orton, Manager of Information Systems at GOER, presented a learning and development program, "Accessibility and Web-Delivered Training."

NEXT GENERAL MEMBERSHIP MEETING
Friday, November 20, 2009 1:00 p.m. – 4:00 p.m.
Workers' Compensation Board
100 Broadway, Albany NY