

**New York State Training and Development Council (NYSTDC)**  
**General Membership Meeting**  
**May 12, 2009, 9:00 a.m.**  
**OASAS, 1450 Western Ave., Albany NY**

**ATTENDEES**

Agneta, Barb	Green, David	Rafferty, Kathy
Anderson, Darren	Haynes, Kyle	Rickard, Darcy
Bogardus, Jackie	Henry, Kathryn	Rootes, Alicia
Bonesteel, Kim	January, Adele	Ruth, Sue
Brownell, Marianne	Jonas-Acquilla, Cheryl	Sammons, Jim
Brunner, Lisa	Knights, Cindy	Seeley, Deb
Carroll, Lilli	Lawson, Michelle	Scunziano, Shelley
Champagne, Kay	Lombardo, Justin	Shultis, Lynne
Denno, Bethney	Mallgraf, Ed	Smith, Debra
Dey, Sumita	Maroni, Charlene	Stokem, Ken
Donati, Michael	Marsh, April	Sweeney, Tim
Eisenstein, Eric	Mattice, Arlette	Torino, Linda
Frost, Teneka	McCormick, Lori	Valikonis, MaryAnn
Ghatt, Kim	Miller, Julie	Vasto, Monica
Golden, Leah	Nimrod, Lloyd	Wood, Steve
Graziade, Mike	Parker, Kelly	Zwicker, Lori
	Plew, Deanna	

**TOPICS**

**1. Welcome and Introductions**

**2. Status of 'GOER (Governor's Office of Employee Relations) letter' response**

Monica Vasto provided an update on the agency delegate/alternate request forms. (Delegates and alternates are NYSTDC members with voting privileges. Voting occurs once a year for the General Elections, as well as at any time changes are made to the by laws.) Monica noted that there were only 20 agencies with outstanding forms. A reminder was sent to Training Directors requesting a response.

Monica also shared the General Membership form. This form is to be completed by anyone who would like to be a member of the NYSTDC, however, they must also be employed by a state agency and have training and development responsibilities. The form should be returned to Monica to develop a contact list. This contact list will be used to send all information and communications as well as form the foundation for a new list serve. The current list serve remains operational, but will eventually need to be discontinued.

**3. NYSTDC Committee Status**

- a. The Annual Institute (AI) Committee has met and is currently looking for a venue to hold the September Annual Institute. The Department of Labor is a possibility since it has breakout rooms and parking.
- b. The Communications Committee noted that while this term (08-09) has had little in the form of newsletters, etc., the upcoming year will offer many more possibilities for enhanced communication.
- c. The Learning Technologies Committee is working to create partnerships, contribute expertise, and share resources with other technology-related groups such as the Web Master's Guild (WG). The WG is a consortium of individuals with IT and webmaster responsibilities. The next WG meeting is scheduled to be held on June 5 at the Empire State Plaza (either in the Museum Theater or Meeting Rooms 2 & 3) and all are welcome to attend. Additionally, the Learning Technologies Committee is exploring technology in learning topics such as the NYS Public Service Workshop Program's experience with developing e-learning, the 'Smart Board' (an electronic flip chart), pod casting, and ADA accessibility.

- d. The Professional Development Programs Committee (PDPC) is working on a theme for the Annual Institute (AI) and is seeking pro bono presenters for the AI workshops.
- e. The Recognition Committee has started the planning for the awards to be presented at the AI.
- f. The Regional Committees (WNY and CNY) are working on a "Thruway Series" of professional development workshops for trainers in those regions. The Thruway Series is so named because it was originally imagined that the Thruway's video conferencing equipment might help to offer the workshops across the state. The NYSTDC has also created a new region: North Country.
- g. The Training Directors' Roundtable Planning Committee (TDR) announced a Professional Development Day on July 24, from 9:00 a.m.-12:00 p.m. This event will be open to all individuals with training responsibilities. Deb Blatt, from the organization Group Restoration, will be presenting on the following topics: *Measuring Return on Investment for Training* and *Expanding Your In-House Pool of Trainers*. The next TDR meeting will be held on June 18 at the NYS/CSEA Partnership offices.

**All committees are seeking members. Please indicate your areas of interest on your membership form.**

#### **4. Program**

Adele January from GOER offered a learning and development program, "Dealing with Difficult Participants in the Classroom."

#### **NEXT GENERAL MEMBERSHIP MEETING**

**September 25, 2009 1-4 p.m., OASAS, Albany (General Election Meeting)**